

FRANKLIN & FRANKLIN, PA

CERTIFIED PUBLIC ACCOUNTANTS

3320 SISKEY PARKWAY, SUITE 102 ~ MATTHEWS, NC 28105 ~ TEL: 704-845-1195 ~ FAX: 704-845-1194

www.franklinpcpas.net

Personal Information:

Application for Employment

Name: Last, First, Middle	
(Other Names You are known by):	
Social Security #	
Current Occupation	
Date of Birth	
E-Mail	
Phone Numbers	Home: _____ Cell: _____ Work: _____
Present Address	
Permanent Address	

Are you legally eligible for employment in the U.S.? Yes No

Have you been convicted of a crime in the last 7 years? Yes No

Employment Desired: Position _____ Salary/Hourly rate desired _____ Date you can start _____

Specify hours available for each day of the week: Mon _____ Tues _____ Wed _____ Thur _____ Fri _____ Sat _____

Professional Experience (List most current first):

Employer Term of Service Job Responsibilities Pay Reason for Leaving

1-

Supervisor's Name: _____ Phone Number: _____ May we contact? _____

2-

Supervisor's Name: _____ Phone Number: _____ May we contact? _____

3-

Supervisor's Name: _____ Phone Number: _____ May we contact? _____

4-

Supervisor's Name: _____ Phone Number: _____ May we contact? _____

Education Experience (List most recent first):

School Location Years Completed Did you graduate Degree(s)Received/Subjects Studied

1-

2-

3-

4-

List skills relevant to position applied for: _____

List Computer Software with which you have proficiency: _____

How do you stay current on tax & professional law: _____

References:

Name Address & Phone Number Business Years Acquainted How do you know this person?

1.

2.

3.

I hereby authorize FRANKLIN&FRANKLIN,PA to thoroughly investigate my background, references, employment record and other matters related to my suitability for employment. I authorize persons, schools, my current employer (if applicable), and previous employers and organizations contacted by FRANKLIN & FRANKLIN,PA to provide any relevant information regarding my current and /or previous employment and I release all persons, schools, and employers of any and all claims for providing such information. I understand that misrepresentation or omission of facts may result in rejection of this application, or if hired, discipline up to and including dismissal. I understand that I will be required to sign a confidentiality and/or non -compete agreement, should I become an employee of FRANKLIN&FRANKLIN,PA. I understand that nothing contained in this application, or conveyed which may be granted, is intended to create an employment contract. I understand that filling out this form does not indicate that there is a position open and does not obligate FRANKLIN&FRANKLIN,PA to hire me. I certify that all information above is accurate and truthful.

Signed : _____ Date: _____